



ELECTRONIC CERTIFICATION ACCREDITATION COUNCIL

ECAC, NTC HQ Building, G-5/2, Islamabad

TENDER NOTICE

ECAC-ADV-02/2018-19

Hiring of Services of Testing Agency/ Firm

ECAC intends to hire services of a reputable Testing Agency/ Firm to ensure merit based recruitment of fresh as well as experienced candidates for technical/ Finance/ IT/ Admn & HR etc. for ECAC as per directives of Government of Pakistan. The firms must possess relevant experience of providing testing/examination Services to other government organizations / reputable private organizations in Pakistan & registered with taxation department of Pakistan as active taxpayer and also registered with relevant government authorities/ Securities and Exchange Commission of Pakistan (SECP) for subject services. The agency/firm must be capable of managing a large scale applications as well as facilitating the applicants appearing in the test / examination at different centers/location & main cities within Pakistan.

- i. Detailed Bidding Documents can be purchased on submission of a written application and upon payment of a non-refundable fee of **PKR 1000/- (cash)** from the office of undersigned on any working day during office hours. No documents will be sold on the date of tender submission.
- ii. Tender will be opened on **17th December, 2018 at 1130 hours**. Bids should reach in the office of undersigned latest by **1100 hours** on same day. The bids will be opened as per schedule, in the presence of firms authorized representatives who choose to attend. Bids received after the above deadline shall not be accepted.
- iii. The bidders will append tender security equivalent to **PKR 100,000/-** (refundable) with their bid in the form of deposit at call/pay order/bank guarantee in favor of ECAC.
- iv. ECAC may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. ECAC shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

Deputy Registrar ECAC

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